

1. PURPOSE

The purpose of this academic policy statement is to regulate developmental education requirements at Sam Houston State University.

2. GENERAL

- 2.01 Undergraduate students attending Texas public institutions of higher education must be in compliance with the Texas Success Initiative (TSI).
- 2.02 The law requires all entering college students to be assessed for college readiness in mathematics, reading, and writing unless the student qualifies for an exemption. TSI exemptions are listed on the Office of the Registrar's webpage.
- 2.03 Each student who fails to meet the minimum passing standard of the assessment instrument must be advised regarding developmental education necessary to ensure his/her readiness to perform freshman-level academic course work and be placed in a developmental program designed to help him/her reach that goal.

3. PROCEDURE

- 3.01 Students are required to continuously enroll in developmental course work until they have demonstrated competence in reading, writing, and mathematics.
- 3.02 Unless students qualify for an exemption, they must take the TSI Assessment (TSIA) test and have valid scores on file before enrolling in college-level classes.
- 3.03 The TSIA must be taken at an approved testing center.
- 3.04 Passing scores for math, reading, and writing are set by the Texas Higher Education Coordinating Board. Current passing scores are published on the Office of the Registrar's webpage.
- 3.05 Students who fail the reading and/or writing portion of the TSIA are required to enroll in an Integrated Reading and Writing class before enrolling in any other developmental class.

- 3.06 Students must enroll in at least one developmental course each fall or spring semester until they satisfy all TSI requirements. During summer sessions, students may register for any class for which they have demonstrated the basic competence.
- 3.07 Students with documented learning disabilities may appeal for an exemption from TSI requirements. To submit an appeal, the student should contact the Director of Services for Students with Disabilities.
- 3.08 Students are encouraged to remain enrolled in their developmental class for the entire semester even if they successfully pass an approved TSIA during the course of the semester. To appeal for permission to drop a developmental class, the student must present official verification of a passing TSIA score to the Office of the Registrar.
- 3.09 If a student does not pass a required developmental course or accelerated option successfully, he/she must see an advisor prior to any future registration.
- 3.10 All students who are not TSI Complete in one or more TSI areas must be advised each term prior to registration until they are TSI Complete.
- 3.11 Specific TSI requirements and placement procedures are published on the Office of the Registrar's webpage.

APPROVED: < signed >
Dana G. Hoyt, President

DATED: 5/11/18

CERTIFICATION STATEMENT

This academic policy statement (APS) has been approved by the reviewer(s) listed below and represents SHSU's Division of Academic Affairs' policy from the date of this document until superseded.

Original: February 26, 1993
Reviewer(s): Council of Academic Deans
Faculty Senate
Academic Affairs Council

Review Cycle: Five years*
Review Date: Fall 2021

Approved: < signed >
Richard Eglsaer
Provost and Vice President
for Academic Affairs

Date: 5/15/18

*Effective January 2018, Academic Policy Statements will be reviewed on a rotating 5-year schedule. To transition to a distributed review load, some policies may be reviewed prior to the 5-year timeframe, with subsequent reviews transitioning to the 5-year schedule.